

Proposed Business Plan Mental Health Nurse Practitioner (MHNP) model of practice (MoP)

1. Details of service and key staff contributing to the development

- 1.1. A brief description of setting and context for the MoP.
- 1.2. Location of services (metropolitan, regional etc.)
- 1.3. A description of service gap or service issues to be addressed
- 1.4. The range of services provided in the area (or lack of services) relevant to the MoP.

2. Timeline for business plan (ie. Gant chart)

3. Define the model of practice.

- 3.1 Provide a background description of State and Federal guiding policy directions that inform the MHNP MoP.
- 3.2 Provide a background review of similar MoP and relevant local evidence or data for the proposed MoP.
- 3.3 Outline the proposed MHNP MoP including how consumers enter the service, clinical and therapeutic options offered to consumers, the specialised focus of care (ie. Diagnostic focus, acute or community setting), and the process of how consumers exit the service. Include inclusion and exclusion criteria for service.
- 3.4 Define how the endorsed level of practice and skills will contribute to the service provided to consumers.
- 3.5 Describe the scope of activities that the MHNP will undertake in their role and how these will assist service delivery.
- 3.6 Describe how the MHNP service will be integrated both with internal and external services. For example collaborative arrangements with General Practitioners, Psychiatrists and other Primary Health Practitioners.
- 3.7 Provide an outline of specific policy, procedures and clinical practice guidelines that will inform the MoP.
- 3.8 Provide a statement describing why this MoP is preferred above other alternatives, highlighting the benefits.

4. A description of the governance and supervision structures

- 4.1 Terms of reference for the Steering Committee or outline of Mentorship Program.
- 4.2 Description of the funding source and budget requirements to sustain the MHNP MoP.
- 4.3 Map out the lines of accountability and governance structure for the MHNP MoP.
- 4.4 Outline supervision structure - who, frequency, supervision guidelines and professional development requirements.
- 4.5 Provide an outline for endorsement pathway, including educational and professional development plan (including:- competency assessments and educational or specific training that Master's Program does not cover. This may be individualised training unique to the MoP)
- 4.6 Describe management and implementation for organisation wide structures – ie. Prescribing formulary, access to pathology services and intra/inter service referrals and the organisation's requirements to apply for endorsement.

5. A description of recruitment strategy

- 5.1 Are there staff in the service prepared to apply for the position or will staff need to develop the required skills.
- 5.2 How will the role be sustained in relation to succession planning, leave replacement and future recruitment.

6. An outline of an evaluation strategy

- 6.1 A description of the use of current key performance indicators (KPIs).
- 6.2 Development of specific KPIs and qualitative measures to inform the development of the specific MoP.
- 6.3 An outline of how evaluation information will be compiled, reported and implemented.

7. Change management strategy

- 7.1 Communication strategy – formal and informal communication through networking, mentoring and various professional forums, conferences and network meetings.
- 7.2 Formal notifications – announcement of sign off/agreement to develop a new MoP at operational and team meetings, via email and in newsletters; circulating a position description throughout service to generate interest in new MoP.